**Vietnam STAR-FARM Project Technical Inception Workshop**

 **Provisional Agenda**

*Time and Date: 8.30 am – 17.15pm, 16 February 2024*

*Venue: Hanoi*

Morning Session:Get to know each other and brainstorming on project site selection

| **Time** | **Agenda item** | **Lead Responsibility** |
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| 8.30-8.45 | **Welcome remarks** | ICD, EU Delegation/FAOR  |
| 8.45-9.45 | Introduction of all consortium members* Key areas of expertise and professional strength
* Relevant experience on similar interventions
* Resource people
* Areas of interest for collaboration within STAR-FARM project
 | Facilitator: FAO Vietnam |
| 9.45-10.15 | **Reminder of** the overall project logic framework, outcomes, expected results and outputs, implementation arrangement for each output and activity | STAR-FARM Technical Lead Officer |
| **10.15-10.30** | **Tea-Break** |  |
| 10.30-11.00 | Update on the secondary data collection from targeted provinces, and proposed criteria for selection of target districts and communities | IPSARD |
| 11.00 - 12.00 | **Plenary discussion:** * Questions and answers on the secondary data collection
* Validation/adjustment on selection criteria of districts and communities
* Approach for baseline study and site selection
* Field trip plan
* PMU establishment progress and coordination role
 | Facilitator: FAO Vietnam and ICD/MARD |
| **12.00 - 13.00**  | **Lunch break** |  |

Afternoon sessions: Breakout group discussions on detailed workplan and collaboration mechanism for activity implementation

| **Time** | **Agenda item** | **Lead Responsibility** |
| --- | --- | --- |
| 13.00-15.00 | Group 1: Detailed workplan and role coordination for the implementation of Outcome 1 - *“Enabling policy and frameworks to promote fair, healthy and climate and environmentally friendly farming systems”* | Lead: IPSARD and FAO |
| Group 2: Detailed workplan and role coordination for the implementation of Outcome 2 - *“Fair, healthy and climate and environmentally friendly VCs established and consolidated”* | Lead: CIRAD and VASS |
| Group 3: Detailed workplan and role coordination for the implementation of Outcome 3 *– “Strengthened adaptive learning and advisory system for implementing STAS and CCA”* | Lead: IRD and CTU |
| **15.00-15.15** | **Tea-Break** |  |
| 15.15 – 16.15 | **Presentation**s of break-out groups on the detailed workplans for each output | IRD, CIRAD, IPSARD, VAAS, CTU, FAO |
| 16.15 – 17.00 | **Plenary discussion:** inter-connection between outputs/activity and how to collaborate to optimize effort and synergize the collaboration with local authorities and beneficiaries. | Facilitator: FAO Vietnam  |
| 17.00 – 17.15 | **Wrap-up** | ICD |